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Data Protection Declaration for Clients

pursuant to Art. 9, 13, 14 GDPR

Purpose of the data processing

We process the personal data of our clients for the following purposes

- Mandate administration
- Accountancy requirements
- Correspondence

In our data directories, the following categories of data, some of which are sensitive, are processed immediately in accordance with Art. 9 and forwarded to the following offices:

Data category	Data description	Forwarding
Client and address data	First name, last name, company name, address, date of birth, profession, telephone number, e-mail address	Third-party service providers (banks, asset managers, auditors), public authorities
Client identification credentials	Passport copies, utility bill, tax number, voluntary disclosure, death certificates	Banks, asset managers
Due diligence documents	World Check data on the basis of statutory provisions for combating terrorism and money laundering, business profile, identification of beneficial owners, contracting parties	No forwarding
Mandate data	Company documents, bank documents, correspondence, due diligence documents, tax data, resolutions	No forwarding
Accountancy data	Transaction and accounting information	No forwarding
Correspondence	Client orders, general correspondence	No forwarding
Company data	Statutes, by-laws, certificates, mandate agreement, authorised signatories	No forwarding
Tax data	FATCA, AEI, LDF reports	Tax authorities



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Origin of the data

The data will be collected directly and in part through third-party service providers (banks, asset managers, auditors). Data shall be forwarded to us by third-party service providers only with the express consent of the client.

Storage period

The personal data shall be stored on the basis of statutory provisions (Persons and Company Act – “PGR”, Due Diligence Act – “SPG”) for at least 10 years from the ending of the business relationship. The relevant systems for data storage are located in Liechtenstein.

Automated decision-making (profiling), Articles 22

Your data is not subjected to automated evaluation.

Transfer to third-party states

Personal data is transferred to third-party service providers in third-party states in order to fulfil contractual obligations. This is performed in each case only with the express consent of the client.

Your rights

You are essentially entitled to the right of access, rectification, erasure, restriction, data portability, revocation as well as the right to object. If you believe that the processing of your data is in breach of data protection law or that your rights under data protection law have been violated in any other way, you may object to the competent data protection authority. In Liechtenstein this is the Data Protection Office (Datenschutzstelle – www.dss.llv.li).

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